Cambridge Union Society Standing Committee Minutes
Dining Room, Cambridge Union Society
08:15 am, Tuesday 23rd February 2016

In the Chair
James Hutt PRESIDENT- (JH)

Present
William Fitzalan Howard- VICE PRESIDENT (WFH)
Katherine Reggler- EXECUTIVE OFFICER (KR)
Joshua Ellis- SPEAKERS OFFICER (JE)
Charlotte Petter- TREASURER (CP)
Ash Nandi- SOCIAL EVENTS OFFICER (AN) left 8:45am
Charlotte Ivers- PRESIDENT-ELECT (CI)
Leyla Gumusdis- TREASURER-ELECT (LG)
Page Nyame-Satterthwaite - SOCIAL EVENTS OFFICER-ELECT (PN)
Muhammad Asadullah Khan- DEBATING OFFICER (MAK)

In Attendance
Joe Burman- EVENTS MANAGER (JB1)
Jody Fletcher- BAR MANAGER (JF)
Rachel Mander- SECRETARY (taking minutes) (RM)
Daniel Chouchena- HEAD OF EVENTS MANAGEMENT (DC)
Tim Adelani- HEAD OF EVENTS MANAGEMENT (TA)
Andrew Ying- HEAD OF AUDIO VISUAL (AY)
James Burn- HEAD OF AUDIO VISUAL (JB2)
James Pascoe- HEAD OF ONLINE PUBLICITY
Vanessa Upton- HEAD OF ONLINE PUBLICITY (VU)
Shani Wijetilaka- HEAD OF CAMPUS PUBLICITY (SW)
Miles Kekwick- HEAD OF CAMPUS PUBLICITY (MK)
Andrea Borbely- DEPUTY HEAD OF CAMPUS PUBLICITY
Oliver Yeates- HEAD OF PRESS
Alice Mottram- HEAD OF PRESS (AM)
James Antell- DEPUTY HEAD OF PRESS
Annabel van Daalen- SGL (DEBATES) (AD)
Christina Mackay- SGL (SPEAKERS)
Tom Whittaker- DIGITAL MEDIA EDITOR (TW)
Aditya Basrur- HEAD OF ONLINE MEMBERSHIP (AB2)
1) Welcome from the chair

1) Week Behind
   a) Recreational Drugs Debate (KR)
      i) Went very smoothly especially considering number of speakers

2) Week Ahead
   a) Evan Davis (JE)
      Arriving 6.04pm, getting to the Union at 6:30pm after tour of Cambridge
      JH will be conducting the interview
      Half Chamber event
      Stewarding and AV ready
      AM press interest on event
      JE Evan Davis has said he is willing to do press, 20 minutes available
   b) Music Industry (KR)
      All speakers have confirmed
      Gluten-free, dairy-free cake arranged for a 30th birthday
      JH suggestion of sending briefings about format
      KR already sent, some may need further information and reassurance
      TA currently no stewards for the event, offer to committee to steward
      JB2, AV set up
      AM press interest
      AD enough GLAs
      KR Regarding online publicity - concern that debate turnouts lower but the speakers this week give a really good opportunity to drive attendance up
   c) Extremism Forum (KR/GM)
      Contact and correspondence with all the panellists who should all be arriving 6pm-6:30pm for 7pm start
      Dinner happening afterwards - may have to consider location due to a number of dietary requirements
      Happening in half chamber
      Let KR know availability on Friday
      AV team in place
      VU online event will go up shortly
      TA two stewards currently, need two more
      AM one member of the press interested
d) **Ceilidh (AN)**

Band will arrive at 7:30pm in the Blue Room
Balloted so sign up (very few spaces left)
HoEM needs to be present to check cards
2 hours duration
Car parking space required (directed at JB1)

c) **Mark Hamill (JE/HoEM)**

5pm-6:30pm followed by press, meet the speaker, dinner
Coming with wife and guest(s)
Leaving London at 10:30am
Arriving at 12pm, belongings to be locked in Mountbatten Room
4 students will also be at the lunch, happening at 12:30pm
Send any questions to ask Mark to JE.

**DC** need stewards early, keen on stewards from FC. 15 stewards required from 2pm and possibly before to set up the queuing system. Need a prompt changeover and people able to diffuse possible contention
Using chamber, library and Blue Room (which will become the overflow room)
FC need to sign up to steward before the end of the day, before the opportunity is given to other stewards.

**KR**, if you’re arriving early be respectful because there is a wedding earlier on in the day

**JE** information about dinner to be sent out later today

f) **Schools Finals Day (MAK)**

Happening on Sunday
All first year debaters involved
Let MAK know if you can help
Entire building being used, including basement
Waiting on reply from Florian for AV, otherwise will need someone from AV team

**CP** email from someone who was interested in sponsoring the day
Food from the bar, which will not be open to members/public

**g) Democratic Primary (JE)**

6:30pm-10pm
Wanted security and are arranging themselves
6 stewards needed, potential bag checks, keeping voters separate from members of the public
Public allowed only in gallery and bar
Press arranged by them
4 spaces in car park required, arrival at 5pm

**KR** remember that the Union officially has no position in this election

h) **Women’s Public Speaking (CP/KR)**
Building locked last week and no facebook event was up
Second event to be cancelled this term
Additional issue of people using snooker table and being reluctant to leave
Important that people know that Women’s Public Speaking is on

3) Campus Publicity
   JH Thanks for the screen and replacement on posters
   Will be getting posters on Thursday for distribution
   Email went out on Saturday to College Committee and information is being included in
   college bulletins
   Asks MK to compile a list of college responses to be able to pass this information on to the
   next campus team

4) Elections, Appointments and VacComm for next term
   a) Nominations
      Open until Friday
      Possible to submit an application form as well as stand for election
      Elections also for Membership Officer/Vice President
   b) VacComm
      CI Email to be sent today about VacComm happening on the first week of Easter, lots
      of work already done so this shouldn’t be a week that is too intensive.

5) Debating Review (JH)
   All Heads of Department should have had an email about the review and proposals.
   Welcome to attend SC tomorrow to give responses to this if interested.

6) AOB

Meeting closed at 8:50am